| **Item**  **No.** | **Task/Activity Description** | **Inspection/Test** | | | | | | | | | **HP/ WP/ AP/ IP/ TP/ SCP** | | **Responsibility**  Project Engineer  Superintendent  Surveyor  Foreman | Checked By | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Frequency** | | **Acceptance Criteria** | | **Reference Documents** | **Inspection / Test Method** | | **Record of conformity** | | **FH** | | **APAM** |
| **1.0** | **Preliminary Activities** | | | | | | | | | | | | | | | |
| 1.1 | Check for correct documentation | Prior to site establishment | | Review whether a preliminary report has been completed for the project which will outline where the Significant native grasses are and what protection has been specified. | | Consultant reports | Visual inspection | | This Signed ITP | | HP\* | | FH Project Engineer | | …………….  Signature  …………….  Print Name  …………….Date |  |
| 1.2 | Check the Google Earth Mapping | During site establishment | | Review the Google Earth mapping which outlines the boundary of the native grasses at the time they were mapped. | | Google Earth Mapping | Visual inspection | | This Signed ITP | | HP\* | | FH Project Engineer | | …………….  Signature  …………….  Print Name  ……………..Date |  |
| 3.0 | Implementation of Controls to Protect the Native Grasses | | | | | | | | | | | | | | | |
| 3.1 | Mark out the exact Significant Native Grass Boundary area | Prior to commencing any activity | Work with the surveyor to mark out the Significant Native grass boundary prior to the evening of the proposed works (using spray paint or similar).  FH Project Engineer must verify the set out survey data file matches the ECP. | | CEMP & ECP | | Inspect | This Signed ITP | | HP\* | | FH Project Engineer | | …………….  Signature  …………….  Print Name  …………….  Date | |  |
| 3.2 | Use temporary t-top bollards and signage to delineate the significant native grasses. | Prior to commencing any activity | For works in close proximity to the native grasses, use t-top bollards to delineate and prevent access to native Grasses.  Bollards must include signage stating “Vegetation Protection – No Go Zone.” This fencing will be installed at a distance away from the actual native grass boundary to act as a ‘buffer zone’ but still allows works to progress. | | CEMP & ECP | | Inspect | This Signed ITP | | HP\* | | FH Project Engineer | | …………….  Signature  …………….  Print Name  …………….  Date | |  |
| 3.3 | Implementation of control measures required to protect the significant native grasses around our project area | Prior to commencing any activity | An exclusion zone has been set up with bollards and signage stating “Vegetation Protection – No Go Zone” between our works area and the native grass boundary area to act as a ‘buffer zone where possible.  This exclusion zone must be inspected and validated against the design drawings by the Project Engineer and Superintendent / Foreman | | CEMP & EMP | | Inspect | This signed ITP | | **HP** | | FH Project Engineer | | …………….  Signature  …………….  Print Name  …………….  Date | |  |
| Superintendent / Foreman | | …………….  Signature  …………….  Print Name  …………….  Date | |  |
| 4.0 | APAM Hold Point Release - Second Inspection | | | | | | | | | | | | | | | |
| 4.1 | Release of Hold Point for Native grass Protection | Prior to commencing construction | Arrange an APAM inspection to confirm that the native grasses are protected with the required bollards and correct signage where required.  All parties are to sign off on this ITP prior to works commencing. | | CEMP and ECP | | Visual | This Signed ITP | | **HP** | | APAM  Fulton Hogan Environmental Manager or Project Manager | | …………….  FH Signature  …………….  Print Name  ……………..Date | | …………….  Signature  …………….  Print Name  …………….Date |

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| **Final Inspection**  On behalf of Fulton Hogan it is hereby certified that the Works represented by the items of work listed above have been reviewed and implemented in accordance with the Construction Environmental Management Plan and conform in all respects with the requirements of the Contract.  **FH Environmental Team**  **Print Name:** Tirrell Slaney **Position:** Environmental Coordinator  **Signature: Date: / /** |
| **FH Project Manager**  **Print Name:** Adrian Barbagallo **Position:** Project Manager  **Signature: Date: / /** |

**Legend:**

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| **HP** | Hold Point | Work shall not proceed past the HP until released by the Superintendent | **IP** | Inspection point | Formal Inspection to be done and recorded |
| **HP\*** | Fulton Hogan Hold Point | Work shall not proceed past the HP\* until released by Fulton Hogan | **TP** | Test Point | Product compliance test to be undertaken and recorded/reported |
| **WP** | Witness Point | An inspection which must be witnessed by the Superintendent | **SCP** | Survey conformance point | A qualified surveyor to check product/section/structure and report |
| **AP** | Approval Point | Written or verbal approval given by the Superintendent |  |  | |

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| **Notes:** |  |  |